

Trying to go from here to there?
WE KNOW THE WAY.

TRANSFER TO CBU



Cape
Breton
University

[CBU.ca/transfer](https://www.cbu.ca/transfer)

TRANSFER TO CBU

Your previous degree or college diploma can bring you one step closer to earning a degree at Cape Breton University.

*Like many institutions CBU recognizes education completed at other post-secondary institutions or earned in a workplace setting. Students who have been successfully admitted to CBU and have previous postsecondary experience can apply for transfer credit. Transfer credit is awarded for any course a student has successfully taken that is a good match with a course offered by CBU. Students can then use these credits to fulfill **up to 50%** of the requirements for their CBU degree.*

TRANSFER TO CBU CHECKLIST

Please make sure you've completed each step in the Transfer process.

STEP 1

Apply to CBU and pay the associated fee.

On your application, make sure to list every institution you attended, even if it was only for a few credits. Transfer credits will only be awarded to successfully accepted students.

STEP 2

Send official post-secondary transcripts to CBU (required to apply).

STEP 3

Accepted students will receive either a decision letter (for Canadian students) or a notice of acceptance (for International students). Once you have received your acceptance, you must submit a **Transfer Credit Assessment Form**.

Transfer Credit Assessments must be received by:

FALL Intake - July 31

WINTER Intake - October 31

SPRING Intake - March 31

STEP 4

Students must provide course descriptions for all courses they wish to be considered for transfer credit. Where documents are not originally in English, the student will provide notarized translations. Course descriptions can be sent in addition to the Transfer Credit Assessment form by e-mail to transfer_credits@cbu.ca.

STEP 5

Wait to receive your results. Applications will be processed 4-6 weeks after receiving all documents, and you will receive results in the Future Student Account.

Still have questions?

Connect with a recruiter at [CBU.ca/connect](https://www.cbu.ca/connect) or visit [CBU.ca/transfer](https://www.cbu.ca/transfer) for more information.

“ I transferred to CBU from NSCC to continue my education and to receive a Bachelor of Arts Community Studies. My transfer process was easy and the Unama’ki College staff were there for any help or support that I needed. I am so proud to be a CBU student! ”

Melanie Michelle, Membertou, NS
Social Services (NSCC Grad)
Bachelor of Arts Community Studies (CBU Student)

WHAT IS A TRANSFER CREDIT ASSESSMENT (TCA)?

A transfer credit is when credit(s) from your previous studies is applied toward your degree or diploma at your current or future institution (in this case, CBU). A TCA is the process that determines the amount of credits for which you are eligible.

WHAT IS A PRIOR LEARNING ASSESSMENT (PLA)?

A Prior Learning Assessment (PLA) differs from a TCA as it considers any non-traditional learning you may have acquired outside the classroom. Many mature students apply for a PLA based on their industry experience that directly relates to their program of choice.

The PLA application may require a written essay. Students wishing to learn more or want to submit a PLA should contact the Dean of the school they have applied to.

WHAT IS AN ARTICULATION AGREEMENT?

CBU has secured Articulation Agreements with many institutions across Canada and around the world. Articulation agreements guarantee transfer of credit from a previously completed program into a CBU degree program. For example, if you’ve completed an Environmental Engineering Diploma from Nova Scotia Community College (NSCC), you automatically receive 36 credits toward your Bachelor of Engineering Technology (BET), Environmental Studies degree at CBU. You can find information on CBU’s Articulation Agreements at [CBU.ca/articulation](https://www.cbu.ca/articulation).

“ The transition from NSCC to CBU was painless! I knew everything I needed to know about becoming a CBU student after just one email. In no time at all, I had my application submitted and my acceptance letter in hand. Once accepted, I received great support that helped me become a CBU student with ease, starting with a very helpful appointment with an academic advisor. ”

Kenzie Wadden, Glace Bay, NS
Process Operations - 4th Class Power Engineering (NSCC Grad)
Bachelor of Engineering Technology (CBU Grad)

WHO CAN TRANSFER CREDIT TO CBU?

The following is a list of students who can potentially transfer credit to CBU:

- students studying in a program with which CBU has an articulation agreement;
- students with incomplete post-secondary programs;
- post-secondary graduates;
- mature students with work experience relevant to their program of choice; and,
- high school students who have completed core French Immersion or International Baccalaureate (IB) classes.

HOW MANY CREDITS CAN I TRANSFER TO CBU?

You can fast-track your degree when you transfer credits to CBU from your previous institution. In order to do this, at least 50% of your program's credits are to be completed internally at CBU. For example, if your program is a 3-year, 90-credit program, you may transfer up to 45 credits to CBU.

WHEN CAN I APPLY TO TRANSFER CREDIT TO CBU?

Once accepted you can apply for transfer credits.

HOW MUCH DOES IT COST TO TRANSFER TO CBU?

Students must pay the application fee to apply to CBU, but there is no additional fee to transfer to CBU. If you have an approved Prior Learning Assessment, however, you will be required to pay 50% of the course for which you are receiving credit. For example, if you've received credit for an undergraduate course that costs \$792.30, you will be required to pay \$396.15.

Students interested in more information about Prior Learning Assessments should contact the Dean of the School they are transferring to.

I'VE TRANSFERRED, NOW WHAT?

STEP 1

Take a tour. Get to know your new campus virtually, or book a 1-1 tour with one of our Recruiters.

STEP 2

Schedule an appointment with an academic advisor through your [COMPASS Student Account](#).

STEP 3

Register for your courses. You may register for your courses through your [COMPASS Student Account](#).

Visit [Important Dates](#) to see when registration opens each semester.

STEP 4

Plan your finances and create a plan for paying tuition. Review information on [financial aid](#) and learn about [in-course scholarships and bursaries](#) you may be eligible for.

WANT MORE INFO?

If you need clarification
on any information,
we're happy to help!

Toll Free: 1-888-959-9995 (Canada/US)

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